



GIPPSLAND LEAGUE

Clearance & Permit Procedure

Clearance & Permit procedure:

Each clearance application shall be signed in his own handwriting by the applicant player and if such player be under the age of eighteen (18) years the clearance application shall be endorsed by the player's parent or guardian and lodged with the Club with which he/she desires to play.

Prior to each match the player shall obtain permission electronically from their parent club using a type two (2) permit. Players may sign an interchange permit form for the season. Senior players (Seniors & Reserves) of Gippsland League cannot play on permit unless playing with an aligned VFL club.

Transfer process

- Clubs will raise the player transfer/permit via PlayHQ. All permits under a local area agreement are to be raised as a type 2 interchange permit.
- The players former club will have up to 6 business days to respond to the transfer/Permit application. Clubs must allow for this time in order to get a player transferred to their club and be eligible to play.
- The departing League and the incumbent League will have to approve the transfer/Permit
- The incumbent club must accept the transfer/Permit
- To be eligible to play at the new club the player must accept the online clearance via their email. Once this last stage has occurred the player will be able to be electronically submitted on the team sheet.

Please note: Under rule 3.15 – Players who have not played for 24 months are able to apply for registration at the new club at any time. The new club **MUST** complete a clearance for this player as above before taking the field. The former club cannot deny this clearance.

To be eligible to play a player must be able to be electronically selected on their teams teamsheet via PlayHQ and be registered for the current season.

If players take the field that are not fully cleared and aren't able to be electronically selected on the PlayHQ team sheet, clubs may be in breach of rule AFL Victoria Country rule 1.3.

Clubs do not need to contact League Operations staff to alert them of a clearance / permit that has been entered. Every clearance/ permit that is at the level of the League to approve will automatically send communication to that staff member.

Clearance and Permit cut-off:

All clearances and permits will be approved at league level up until **Friday 7pm.**

League Operations Staff will check PlayHQ to clear transfers/permits. The staff will do a final check at 5pm on the Friday before the weekends matches. If an application is submitted between 5-7pm on Friday please contact League staff by TEXT message. Any applications after this time can not be guaranteed approval.