

GRAND FINAL
2024

SEASON 2025

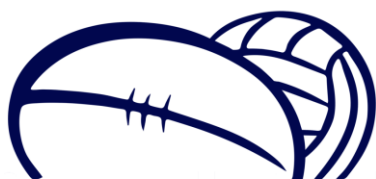


HANDBOOK

2025

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Contact Directory

Alinta Energy Gippsland League

Email: info@gippslandleague.com.au

Position	Name	Mobile	Email
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Operations Manager	Brandon Milburn	0439 187 144	operations@gippslandleague.com.au
Netball Operations	Carlie Dwyer	0400 199 755	netball@gippslandleague.com.au

BAIRNSDALE FOOTBALL NETBALL CLUB

Location: Bairnsdale City Oval, McArthur Street Bairnsdale, 3875

Mailing Address: PO Box 479, Bairnsdale 3875

Email: bairnsdalefnc@outlook.com



Position	Name	Mobile	Email
President	Michael Mann	0409 530 315	mmann@dahlsens.com.au
Vice President	Chris Cook	0409 356 777	chris.cook@gippslandprojects.com.au
Secretary	Karen Edgell	0403 534 304	bairnsdalefnc@outlook.com
Treasurer/Finances	Bernie Eastman	0421 446 603	bairnsdale@sportfirst.com.au
Football Operations	Greg McCarrey	0434 365 144	greg.mccarrey@anz.com
Netball Operations	Lindy Bills	0400 561 283	gbbjbills@bigpond.com
Senior Coach	Kane Ashwood	0439 036 412	jbiashwood@outlook.com.au
A Grade Coach	Alyshia Kennedy	0424 909 725	alyshia@kennedytrailers.com.au

DROUIN FOOTBALL & NETBALL CLUB

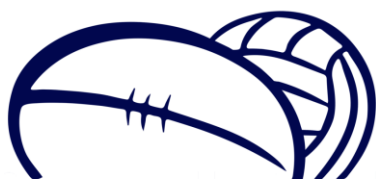
Location: Drouin Recreation Reserve, Sinclair Street, Drouin 3818

Mailing Address: PO Box 48, Drouin, 3818

Email: drouinfsecretary@gmail.com



Position	Name	Mobile	Email
Football President	Luke Gilbert	0499 304 208	drouinfcpresident@gmail.com
Netball President	Mel Ahearn	0409 183 763	mahearn@atrealty.com.au
Football Vice President	Brody Hoult	0429 506 280	brodie.hoult@gmail.com
Netball Vice President			
Football Secretary	Rebecca Virtue	0413 303 184	drouinfsecretary@gmail.com
Netball Secretary	Abbey Tyrrell	0459 562 352	abbey.grace.elizabeth@gmail.com
Football Treasurer	Troy Lacey	0421 002 572	troy.lacey@rowo.com.au
Netball Treasurer			
Football Operations	Shaun Kleeven	0419 253 181	shaunkleeven@gmail.com
Netball Operations	Ruby Pratt	0439 354 388	drouinhawksnc@gmail.com
Senior Coach	Leigh Horsburgh	0412 876 750	lghbricklayingservices@gmail.com
A Grade Coach	Ruby Pratt	0439 354 388	drouinhawksnc@gmail.com



LEONGATHA FOOTBALL NETBALL CLUB**Location:** Leongatha Recreation Reserve, Roughhead Street, Leongatha 3953**Mailing Address:** PO Box 254, Leongatha, 3953**Email:** leongathafnc@outlook.com

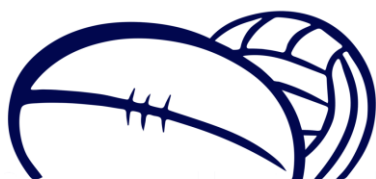
Position	Name	Mobile	Email
President	Mal Mackie	0408 512 034	partmart@bigpond.com
Vice President	Alistair Fixter	0458 625 362	fixter12@bigpond.com
Secretary	Terri Rickard	0421 157 477	leongathafnc@gmail.com
Treasurer/Finances	Joel Piasente	0477 579 011	joel.piasente@gmail.com
Football Operations	Trevor Walder	0418 569 134	trevor.walder@bigpond.com
Netball Operations	Kasie Rump	0409 566 224	kasierump@hotmail.com
Senior Coach	Trent McMicking	0438 635 332	trentmcmicking@hotmail.com
A Grade Coach	Lyndell Bruce	0409566862	lyndell.bruce@deakin.edu.au

MAFFRA FOOTBALL NETBALL CLUB**Location:** Maffra Recreation Reserve, McLean Street, Maffra 3860**Mailing Address:** PO Box 192, Maffra 3860**Email:** office@maffra.com.au

Position	Name	Mobile	Email
President	John Brunt	0419 405 908	jxbrunt@bigpond.com
Vice President	Paul Bourke	0428 451 366	paul@gremaffra.com.au
Secretary	Brooke Anderson	0422 116 759	brooke.randall@yahoo.com.au
Treasurer/Finances	Sue Butcher	0409 553 605	treasurer@maffrafnc.com.au
Football Operations	Paul Shelton	0456 685 643	ptbuilders@netspace.net.au
Netball Operations	Nicky Bourbaud	0427 606 557	nbourbaud@gmail.com
Senior Coach	Anthony Robbins	0419 150 484	arobbins@ccsale.catholic.edu.au
A Grade Coach	Staci Scott	0419 376 528	staci.scott@education.vic.gov.au

MOE FOOTBALL NETBALL CLUB**Location:** Ted Summerton Reserve, Moe 3825**Mailing Address:** PO Box 361, Moe 3825**Email:** moelionsfnc@gmail.com

Position	Name	Mobile	Email
President	Mat Howlett	0400 054 489	mathew.howlett@energyaustralia.com.au
Vice President	Ashlee Johnson	0431 346 962	ashlee.mjohnson93@gmail.com
Secretary	Rhonna Nash	0404 068 780	rhonnanash@gmail.com
Treasurer/Finances	Lis Keilty	0408 598 501	lis.keilty@outlook.com
Football Operations	Clinton Taylor	0438 387 714	clinton@dannyedebohlspropertysales.com.au
Netball Operations	Belinda Parise	0438 087 988	belindaparise75@gmail.com
Senior Coach	Leigh Pohlke	0423 219 006	
A Grade Coach	Alex Moody	0451 122 969	alexbmoody@icloud.com
President	Mat Howlett	0400 054 489	mathew.howlett@energyaustralia.com.au



MORWELL FOOTBALL NETBALL CLUB**Location:** Morwell Recreation Reserve, Travers Street, Morwell 3840**Mailing Address:** PO Box 196, Morwell, 3840**Email:** morwellfnc@outlook.com

Position	Name	Mobile	Email
President	Michael Stobbart	0431 322 105	michaelstobbart5@gmail.com
Vice President	Vanessa Couling	0417 779 773	scudness@hotmail.com
Secretary	Elise Plant	0419 262 544	elise.plant@stockdaleleggo.com.au
Treasurer/Finances	Meagan Blewett	0402 403 712	meagblew@gmail.com
Football Operations	Troy Makepeace	0408 796 688	troymakepeace@gmail.com
Netball Operations	Vanessa Couling	0417 779 773	scudness@hotmail.com
Senior Coach	Boyd Bailey	0438 149 605	boydbailey.seda@gmail.com
A Grade Coach	Claire Allison	0408 865 506	allison.claire.m@gmail.com
President	Michael Stobbart	0431 322 105	michaelstobbart5@gmail.com
Vice President	Vanessa Couling	0417 779 773	scudness@hotmail.com

SALE FOOTBALL NETBALL CLUB**Location:** Sale Oval, Corner of Palmerton St & McArthur Str, Sale 2850**Mailing Address:** PO Box 371 Sale, 3850**Email:** sfncinc@gmail.com

Position	Name	Mobile	Email
President	Sam Anstee	0400 076 236	sam.anstee@yahoo.com.au
Vice President	Jamie Freeman	0409 237 688	Jimmyfree.jf@gmail.com
Secretary	Danielle Anstee	0417 350 825	danielle.anstee@yahoo.com.au
Treasurer/Finances	Felicity Tatterson	0400 156 178	felicity.tatterson@gmail.com
Football Operations	Sam Anstee	0400 076 236	sam.anstee@yahoo.com.au
Netball Operations	Danielle Anstee	0417 350 825	danielle.anstee@yahoo.com.au
Senior Coach	Jack Johnstone	0432 604 446	jackj_24@hotmail.com
A Grade Coach	Rachel Ronaldson	0427 866 346	ronaldson.rachel@gmail.com

TRARALGON FOOTBALL NETBALL CLUB**Location:** Traralgon Showgrounds, Whittakers Road, Traralgon 3844**Mailing Address:** PO Box 823 Traralgon, Vic 3844**Email:** tfnc@bigpond.com

Position	Name	Mobile	Email
President	Kevin Foley	0429 027 281	executive@tfnc.com.au
Vice President	Natalie Jaensch	0427 331 698	nataliejaensch@outlook.com
Secretary	Lorraine Paulet	0419 547 363	jlpaulet@gipps.net.au
Treasurer/Finances	Jo Reid	0429 371 614	tfnc@bigpond.com
Football Operations	Andrew Quenault	0417 015 591	aquenault@adraeng.com
Netball Operations			
Senior Coach	Troy Hamilton	0419 566 544	troy.hamilton@opalan.com
A Grade Coach	Amy Harrison	0409 114 064	amynharrison20@gmail.com



WARRAGUL FOOTBALL NETBALL CLUB**Location:** Western Park, Tarwin Street Warragul 3820**Mailing Address:** PO Box 349, Warragul, 3820**Email:** secretary@wfnc.org.au

Position	Name	Mobile	Email
President	Leigh Sheehan	0403 323 381	president@wfnc.org.au
Vice President	Graeme Carter	0419 376 241	gkcarter@dcsi.net.au
Secretary	Kim Weller	0437 248 122	secretary@wfnc.org.au
Treasurer/Finances	Mandy Fennell	0400 235 818	treasurer@wfnc.org.au
Football Operations	Dean Hendrikse	0477 754 510	d_hendrikse@icloud.com
Netball Operations	Kylie Gray	0419 398 748	kyliegray83@gmail.com
Senior Coach	Jed Lamb	0435 758 481	jedlamb11@gmail.com
A Grade Coach	Kim Weller	0437 248 122	secretary@wfnc.org.au

WONTHAGGI POWER FOOTBALL NETBALL CLUB**Location:** Wonthaggi Recreation Reserve, Korumburra Road Wonthaggi 3995**Mailing Address:** PO Box 823 Traralgon, Vic 3844**Email:** wonthaggipfnc@gmail.com

Position	Name	Mobile	Email
President	Peter Liddle	0457417650	p.s.liddle@bigpond.com
Vice President	Darren Brown	0418 379 301	darren@dbdesign.com.au
Secretary	Brendan Knight	0438091119	brendanknight@y7mail.com
Treasurer/Finances	David Beaumont	0427 733 759	bowie@bowie-consulting.com.au
Football Operations	Stuart Gilmour	0419 396 766	stuart@4ftdesign.com.au
Netball Operations	Bec Farrell	0448 332 096	bec_farrell@hotmail.com
Senior Coach	Jarryd Blair	0402 314 115	j_blair12@hotmail.com
A Grade Coach	Ellie Bates	0474 466 133	elliebates700@gmail.com

Entry Gate Guide**Prices**

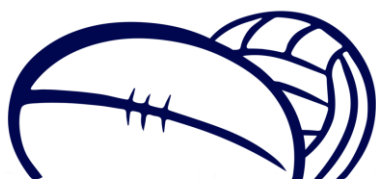
Regular / Adult	\$12.00
Concession	\$6.00
Under 16	FREE
Companion Card	FREE
Gippsland League Record	\$3.00

Gate Entry Signage

Sign/s must be on display at all times the Club is charging admission into the ground/venue. Clubs are encouraged to check local council by laws in relation to removable signage on recreation reserves. Please ensure the club has accurate pricing that is clearly visible to patrons.

Records

Records will be produced weekly and distributed online and via a hard copy edition. The GL Record



may be sold during the season at \$3.00 per copy, over and above the admission fee. Persons being admitted Free of Charge with the appropriate pass may purchase a hard copy edition for \$3.00.

Pass Out

The onus is on the Home Club to arrange any Pass Out system.

Concession Policy

A person must present the relevant concession documentation upon entry to the ground to be eligible for concession admission. Persons holding one of the following cards are eligible:

- Centrelink issued: Pensioner Concession Card (PCC)
- Department of Veterans' Affairs card
- Department of Veterans' Affairs issued Pensioner Concession Card
- Full time secondary or tertiary student cards

Note: A second form of identification (e.g. driver's license, Medicare card, credit card) may be required to verify the concession entitlement

Adults Admission Policy

Patrons aged 17 & 18 are classified as a concession. Identification must be presented when asked to receive the concession discount. Over 18s will be classed as an adult.

Junior Admission Policy

Patrons aged 16 & under can be admitted FREE of charge. Patrons must be under 17 as of January 1st, 2025. Identification must be presented when asked to receive the FREE entry.

Companion Card Policy

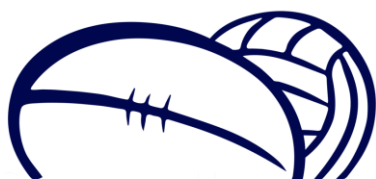
People with a disability who require attendant care support to participate at community venues and activities have a right to equal participation in the community. This fundamental right is protected under two pieces of legislation under Section 42 of the Equal Opportunity Act 1995 (Victoria) and Section 8 of the Disability Discrimination Act 1992 (Commonwealth) which states that it is unlawful to discriminate against a person with a disability who requires the assistance of a companion.

Only the person whose photograph and name appear on the card can use the Companion Card. The card holder is required to show the Companion Card when purchasing tickets or paying an admission fee at point of entry. Upon presenting the card to the gate keep the Club will require the card holder to pay only for their own ticket and the companion will be permitted to gain entry FREE of Charge.

Gippsland League Pass Policy

An official Gippsland League 2025 Season Pass must be presented to obtain free entry into the ground/venue. Only patrons with an official pass will be admitted FREE of charge.

All official Media, Photographers & Community Radio broadcasters will be issued with official Gippsland League Season passes. Upon presentation of suitable identification, they are permitted to gain FREE Entry to the ground/venue.



Record Requirements

The Record is still a highly effective marketing tool for the league and clubs. The continual improvement and development of the Gippsland League Record is heavily dependent on club input. Ensure your media/publicity officer is aware of these requirements.

2025 Gippsland League Record Price: \$3

Club Requirements

- Provide a contact to the league for Record and media requirements.
- Clubs will be allocated 60 Records for their home games. If more are required, you need to contact the League by Monday of the week leading up to your home game and order the number desired. Delivery will be on the Friday to the points organised by you and the League.
- Is required to supply an accurate list of players' names and numbers. One list for the senior/reserves and separate lists for the Under 18's and Under 16's. Players' numbers must correspond with the player's name and number on the team sheet. Clubs will be fined if player numbers are continually incorrect in the league record.
- On a weekly basis clubs need to supply content for your "Club Notes". This will consist of maximum 250 words. This can be awards, social news, player milestones or whatever your supporters would like to read. If you have a player achieving a milestone, please contact the league as this content maybe something the league can profile. Make sure you provide an event calendar to your members with social functions and event dates.
- Provide access to photos as requested

Extra Content:

The league is looking to heavily promote clubs and players moving forward. The Operations Manager will send out request to clubs around providing certain content. Please make this available as it promotes the profile and image of the league.

Deadlines and Delivery

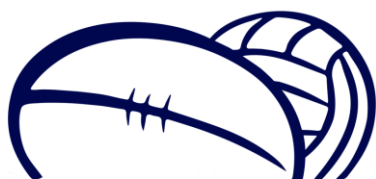
All clubs are required to have their club notes sent in via email on Monday. Extensions may be granted until Tuesday if communicated and approved by the league. On Friday records will be delivered and required to be collected from each clubs allocated collection point.

Note: *If notes aren't provided by Monday without an extension approved by the league. Club notes will not be included in the next issue.*

Forfeit Procedure

STEP ONE - Notify the opposition, League, and Umpires

- The offending club must contact (in writing) the League secretary (General Manager) and opposition club before 8pm on Wednesday before the scheduled match.
- If the above deadline passes the offending club must contact (in writing) the League secretary (General Manager) and opposition club before 5pm on Friday before the



scheduled match. The offending club will be fined the amount for any association umpires scheduled for that match.

- If the above deadline passes the offending club must contact (in writing) the League secretary (General Manager) and opposition club before the scheduled match. The offending club will be fined the amount for any association umpires scheduled for that match and additional action will be taken by the Gippsland League Board for the offence.

STEP TWO – Approval and alterations to the scheduled times

- The League will approve the notice received (in writing) and copy in the opposition club and umpire association.
- If the forfeit occurs before Thursday 9pm clubs may negotiate a change in the start times for the other scheduled matches (as per red box below). If the notice of forfeit is received after this deadline the matches will start at the originally scheduled times. **No exceptions!**

ALTERATION OF MATCH TIMES needs to be approved by the League and the relevant umpiring panels. The clubs are to negotiate these start times direct, and the League will not be involved with a negotiation to start times. Please note should start times be moved without approval of the League and umpiring association after the deadline the clubs will be liable for action to be taken at the board's discretion.

STEP THREE – Forfeit outcomes and input of results

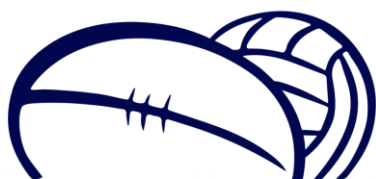
- For any football match that is forfeit. The home club must enter the result as 0-0 as a forfeit. The club receiving the forfeit will be able to enter a team to count towards finals qualification. The offending club cannot. Forfeit percentage shall be calculated according to 11.2.2 and 11.2.3 of the Laws of Australian Football. This percentage will be calculated after Round 18 based on the average win/loss scores of the two clubs involved in the forfeit.
- For any netball match that is a forfeit. The result is entered as a win to the receiving club with a final score of 20-0. The club receiving the forfeit will be able to enter a team to count towards finals qualification. The offending club cannot.

Netball Forfeit additional.

- Club receiving forfeit awarded the four premiership points with a match score of twenty to zero (20-0)
- Credit games to only seven (7) nominated players on an official score sheet for finals qualifications.
- No games shall be credited to players of the offending team.
- In the event of a forfeit in a senior grade, a lower team from the club must be forfeited before a higher team.

Forfeit Timeline

WEDNESDAY –Any forfeits need to be sent in writing to the League and opposition club by 8pm



THURSDAY –Any late forfeits that occur will be liable for a fine (in line with the umpire fees for that match). Adjustment to scheduled match times may be proposed up until 9pm Thursday night. These must be approved by the League and Umpiring Association before being finalised.

FRIDAY - All forfeits need to be sent in writing to the League and opposition club by 5pm. Forfeits will be liable for a fine (in line with the umpire fees for that match) and no adjustment to the match times can occur even if agreed to by both clubs.

AFTER 5pm FRIDAY -Any forfeits that occur after 5pm need to be sent in writing to the League and opposition club. Forfeits will be liable for a fine (in line with the umpire fees for that match) and will also face additional action at the Gippsland League boards discretion. No adjustments to the match times can occur even if agreed to by both clubs.

PLEASE NOTE: COVID AFFECTED MATCHES Teams affected by COVID availability may take place with the following numbers. Both clubs must agree to start the match with these numbers. The League encourages a common-sense approach to getting matches played under COVID availability conditions.

- Senior Football –16 field –3 bench
- Senior Netball –5 on court and 1 bench.
- Reserve teams can field a minimum of 14 players and 2 on the bench players.
- Junior Football Teams can field a minimum of 14 players in total.
- Junior Netball Teams can field a minimum of 5 players in total.

Rookie of the Year

The Rookie of the Year award is designed to acknowledge the leagues exceptional young talent in their early careers at senior level. The following criteria will apply:

Football Rookie Eligibility:

- Players must be aged 19 years or under, as of December 31 2025
- Players must have not played more than 8 senior games before or during the 2023 season
- Players must not be a part of Gippsland Power’s NAB League list in 2022/23
- Players will be ineligible to receive the award if they are suspended.
- Players are only able to be nominated once in their career.

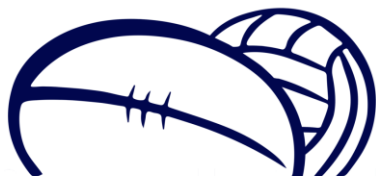
Netball Rookie Eligibility:

- Players must be aged 19 years or under, as of December 31, 2025.
- Players must not have played more than 8 senior games before or during the 2023 season.
- Players will be ineligible to receive award if they are suspended.
- Players are only able to be nominated once in their career.

Award Criteria

The Rookie will be selected using the following criteria:

- Playing performance in current Gippsland Football Netball League season



- Performance in League awards for the senior grades (MVP, goal scoring, best and fairest)
- Performance in Interleague (both AFL Victoria and Local), association/state netball competitions (EZPNC, Interleague and Association Championships)
- Selection in state and national sides for football or netball (State under 19's etc.)

Weekly Checklist

Every Week

1. Ensure any set penalty requests from a player report have been submitted by no later than 12:00pm Monday.
2. Send through any content the league can use to promote the clubs and competitions such as photos, player content and milestones.
3. Submit record notes
4. Ensure Gippsland League Record Delivery arrangement for the weekend is made and records are collected.
5. Senior team line ups to be entered by no later than 9:00pm Thursday Night via Play HQ with all players listed in position
6. All football and netball teams have been entered manually on Play HQ
7. Any football player permits must be submitted electronically via Play HQ by 7:00PM Friday.
8. Football and Netball Teams adjusted online – If changes have been made for the match day the online teams must reflect submitted team sheets.

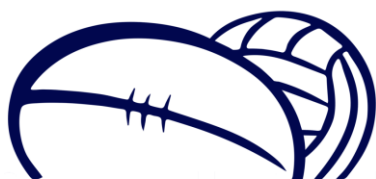
Home Game Checklist

1. Ensure Gippsland League Records are left at the gate for the Gate Keeper
2. Ensure any media/sponsor requirements are fulfilled including match day filming and potential commentary.
3. Live scores to be completed for senior football matches through Play HQ
4. Ensure all online results are correct and scores have been updated online for football and netball.
5. Football and Netball MVP player votes have been electronically submitted.
6. All match day paperwork has been electronically sent to the league.
7. Match day paperwork complied as per the match day paperwork guide.
8. Any reports from the weekend are sent to the league by no later than 12:00pm Monday after the match.
9. Any issues from the weekend are communicated to the Gippsland League Operations Manager

Matchday Day Checklist

HOME

- Team sheets x 3 for all matches (1 for team manager & League submission, 1 for umpires & 1 spare) per match
- Senior Football MVP sheets – supplied sheets to be given to the senior coach of each competing team before the match
- Interchange Sheets x 4 – Placed in interchange steward area with the red GL vest



- JLT Matchday Checklist – to be completed at the start of the day.
- Tribunal Notice of Charge Pad – placed in the umpire’s rooms.
- GL Match Report Pad – placed in umpires’ rooms with supplied envelopes for League B&F

AWAY

- Team sheets x 3 for all matches (1 for team manager & League submission, 1 for umpires & 1 spare) per match

Please note: That both clubs need to sign off the JLT checklist at the beginning of the day to approve the conditions to play in. If conditions change throughout the day this list is to be revisited at any time.

Match Day Paperwork Process

1. Compile all paperwork from the matchday. This includes team sheets from home and away clubs for Fourths, Thirds, Reserves & Seniors including scorecards and timekeeper cards from all football games. Vote-sheet envelopes from all football games. Netball scoresheets from 13 & under, 15 & under, 17 & Under, C Grade, B Grade and A Grade. Vote-sheet envelopes from all netball games.
2. Scan the football team sheets and one copy of the timekeeper card and goal umpires for all games. Scan the netball scoresheets for all games and attach both files to an email and send directly to operations@gippslandleague.com.au
Note: If you’re unable to scan for any reason, take clear legible photos on a phone and email to the above address.
3. Compile all paperwork as shown above and use paperclip sheets (no staples) to submit all items separately including football team sheets, netball team sheets and football scorecards and place in a league supplied gold envelope.
4. Include netball and football sheets and all envelopes with vote sheets into the ONE gold league envelope.
5. This envelope needs to be mailed the first business day after the home clubs match to the following address **32 Berenger Avenue, Trafalgar VIC 3824**

Match Results

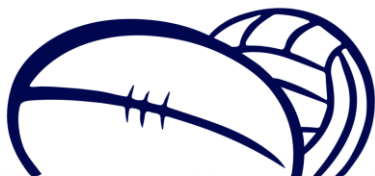
A representative of the home Club must complete the match results, on line using the nominated IT system for the matches played that day. Final Scores must be entered no later than 30 (thirty) minutes from the conclusion of each game.

The Full Match Details must be entered on the PLAYHQ on the day the game is played by:

- Seniors: 6.00pm
- Reserves: 4.00pm
- Thirds: 1.00pm
- Fourths: 11:30am

Where twilight or night matches are played other arrangements may be put in place.

Team Lists



- Team line-ups for the upcoming round of scheduled matches submitted by 9:30pm Thursday night online via PlayHQ
- Senior, Reserves, Thirds and Fourths team line-ups must be listed with all players allocated a position.
- Up to 3 emergencies can be listed on the senior team sheet and listed as emergencies in the system
- Live Scoring
- During Senior games all scores must be entered live in real time.
- Reserves, Thirds and Fourths are all required to be live scored at a minimum of quarter by quarter.
- At the completion of each match scores must be correct and all goalkickers and best players entered and saved correctly.
- Should you have connectivity issues with the Internet, please alert your League Operations staff ASAP.

Netball Operations Guide

Pre-Season

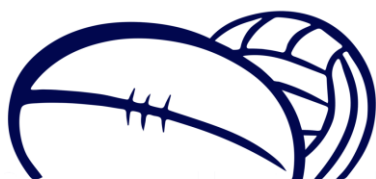
- Make sure all new dress designs have been authorised by the Gippsland League
- Ensure all contact information including coaches has been sent to the Gippsland League upon request.
- Ensure all players, officials, coaches, and umpires have been registered on netball connect.
- Ensure all players are registered to Gippsland League via Play HQ
- Ensure all team lists have been forwarded in the correct template to operations@gippslandleague.com.au

In Season (Weekly)

- Ensure all teams changes for the record are forwarded to operations@gippslandleague.com.au by no later than 5:00PM every Monday following the weekends game.
- Make sure all teams are entered by Thursday 9:00PM so team sheets can be printed on Friday by the Home Club.
- Ensure any single game voucher players have been registered online prior to the match. A \$10 fee will be charged to all clubs for each SGV player.
- Pass on any league communications to appropriate members of the club.
- Ensure any rep team communications are sent to players.
- Adjust online teams to reflect any handwritten changes on the weekends team sheets.

Matchday – Home Club

- Ensure the Netball Australia matchday checklist is filled in correctly before the first match.
- Ensure all results are updated after the completion of each game for media purposes.
- Ensure umpires fill in the match report pad including conduct report and votes.
- Ensure post-game paperwork is given to the club secretary or matchday manager to send with football results to Gippsland League



- Ensure all games are scored correctly and player goal tallies are added up for Netball Shooting Stars Awards
- Ensure that all best players and goal scorers' information is input in Play HQ as per the Gippsland League guide.
- Make sure each match correctly follows the GL By-Laws
- Submit signed off weekly matchday checklist via hard copy and electronically to Gippsland League.

Matchday - All Clubs

- Ensure all players have been registered before stepping onto the court on both PlayHQ & Netball Connect
- Ensure any SGV players have registered online with the club via Netball Connect
- Collect content (milestone matches, video, photos etc) for club and league promotional use
- Any issues from weekend matches communicated to the Netball coordinator
- Add best players for each game to match-day sheet or the home club to enter

Football MVP Votes Submission

Each senior coach to submit a 3 -2 -1 from the Senior football game. This will include the best three players on the field (can include both teams or only one side, please select the 3 most valuable players on the ground) with 3 votes given to the best player on the field.

These votes need to be electronically submitted to gm@gippslandleague.com.au & operations@gippslandleague.com.au **PLEASE MAIL THIS SHEET IN** with your matchday paperwork. Failure to submit the votes by 9pm on the day of the game will result in a \$50 fine for the home club

Netball MVP Votes Submission

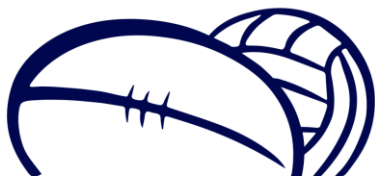
Each week the **both** clubs A Grade coach will submit a 3 - 2 - 1 from the A Grade game. This will include the best three players on the court including both teams with 3 votes given to the best on court.

These votes need to be submitted electronically and via hard copy. A copy of the vote sheet must be emailed to operations@gippslandleague.com.au and the hard copy submitted with your weekly matchday paperwork.

Failure to submit the votes electronically by 9pm on the day of the match will result in a \$50 fine for the home club (no exceptions for season 2025).

Runners & Water Carriers

- Eligibility as per AFL VICTORIA Rule 15.1.
- Duties as per AFL VICTORIA rule 15.2.
- Club Runners must be registered players/officials of the Club. Runners must wear the Official GL Runner Uniform as directed by the league, pink top and bottom.

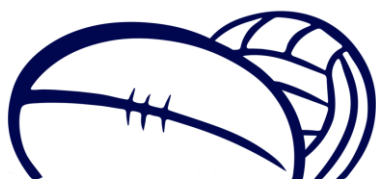


- The reserves, thirds and fourths teams will be allowed one runner each. The senior teams may have up to two runners each. Only one runner, at a time, from each team, shall be allowed to enter the playing field. When using two runners, the runners must enter and leave the playing field between the interchange lines.
- If both runners, from the same team, are found to be on the playing field during play, at the same time, the field umpire shall send one runner from the field with a yellow card and AFL VICTORIA send off regulations shall be applied.
- Trainers and water carriers must be registered players/officials of the club. **Trainers and water carriers must wear the official GL trainers vest during a match.** Trainers may wear white uniform or club attire under the vest. Design of the vests to be supplied by the League.
- Runners, trainers and water carriers to wear correct strip or the umpires will order them from the ground
- **Water carrier's minimum age is 15 years of age.**
- Trainers may deliver water to players during the course of play.

Interchange Steward

The Home Club will supply one interchange steward for each match. The Interchange Steward will wear a red vest.

- Escort the umpires from the umpires' rooms to the centre of the ground at the start of the game and the beginning of half time.
- Escort the umpires from the centre of the ground to the umpires, room at the end of half time and the conclusion of the match.
- Supply drinks to the umpires at quarter time and three-quarter time in the centre of the ground.
- Be positioned, throughout the playing time of the match at the interchange box.
- Record players being sent from the field from a yellow or red card.



Football Match Times

FOURTHS – 4 X 20-minute quarters with no time on unless a stretcher is called for. Play full 20 Minutes.

9:00AM	First Quarter Starts
9:20AM	First Quarter Finishes
9:25AM	Second Quarter Starts
9:45AM	Second Quarter Finishes
	If late, split time for the two last quarters. The game must finish at 10:37AM
9:52AM	Third Quarter Starts
10:12AM	Third Quarter Finishes
10:17AM	Fourth Quarter Starts
10:37AM	Fourth Quarter Finishes

THIRDS - 4 X 20-minute quarters with no time on unless a stretcher is called for. Play full 20 Minutes.

10:45AM	First Quarter Starts
11:05AM	First Quarter Finishes
11:10AM	Second Quarter Starts
11:30AM	Second Quarter Finishes
	If late, split time for the two last quarters. The game must finish at 12:22PM
11:37AM	Third Quarter Starts
11:57AM	Third Quarter Finishes
12:02PM	Fourth Quarter Starts
12:22PM	Fourth Quarter Finishes

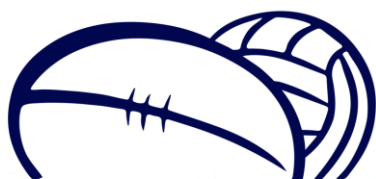
RESERVES - 4 X 20-minute quarters with no time on unless a stretcher is called for. Play full 20 Minutes.

12:30PM	First Quarter Starts
12:50PM	First Quarter Finishes
12:55PM	Second Quarter Starts
1:15PM	Second Quarter Finishes
	If late, split time for the two last quarters. The game must finish at 10:37AM
1:22PM	Third Quarter Starts
1:42PM	Third Quarter Finishes
1:47PM	Fourth Quarter Starts
2:07PM	Fourth Quarter Finishes

SENIORS – 4 X 20-minute quarters with time on.

2:20PM	First Quarter Stars
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Warning siren to be sounded. Once, five minutes prior to scheduled starting time and as Umpires enter arena. Three times, Two minutes before the start of the game and each quarter. Twice, One minute before the start of the game and each quarter. Once, At the start of the game and each quarter. Continuous at conclusion of play until all are aware that playing time has stopped.



Tribunal & Report Processes

Gippsland League policy – as per by law 25 &26

Matchday procedure: The home club must ensure that the secretary/match day manager communicates with the field umpires at the conclusion of each match to obtain the “all clear” (no report) or that there is a report and then ensure that the report procedure is followed. Fine for non-compliance is \$100-00 per instance.

In the event of a report:

On match day the umpires are to complete their match report sheet and if there has been a report made, they must fill in the AFL Victoria Country Notice of Report sheet. Umpires are meant to deliver this sheet to the HOME CLUBS match day manager, (Secretary, President, team manager etc). Umpires are encouraged to also take a photo of the image and send through to Umpire Coordinator on the matchday. We recommend both clubs check if they are unsure if a report has been made.

This sheet must be fully completed after the match including all sections at the base of the page.

- Please ensure that the umpire has fully completed their section.
- Clubs must ensure in their sections that they tick the appropriate boxes if they wish to take the set penalty or request the tribunal to hear the case.

A representative from each club (secretary, president, team manager etc) must meet at the conclusion of each matchday and check to see if there are any reports and check they are signed off correctly.

The form is to be scanned or legibly sent to the league via the following email addresses by no later than 7:00PM of the matchday.

operations@gippslandleague.com.au & football.umpire@gippslandleague.com.au

Failure to do so will incur a \$250 fine for the home club

In the event of a report and a set penalty is offered:

If there is a set penalty offered to the player. The offending players club must notify, via email, the League by 12pm of the first working day following the match their intentions to either accept the set penalty or take the case to the tribunal. The club must notify the League via email, no exceptions. If this does not occur, the case will be automatically referred to the tribunal and subject to the tribunal process and fees.

If a player elects to take the case to the tribunal.

By 12pm of the first working day following the match:

- The offending players club must notify the League via email of their intention to take the case to the tribunal.
- Pay the League a bond of \$250 and send a copy of the receipt by 12pm of the first working day following the match. Failure to do so may see the League enforce the set penalty.



If the player is found guilty at the tribunal (including a guilty verdict of 0 weeks and suspended matches) a fine of \$250 will be implemented to the offending players club. If the player is found not guilty the bond will be returned to the club.

If a player elects to take the set penalty.

- The offending player will be suspended as per the set penalty offered
- No fine will be issued to the offending club

If the player is sent directly to the tribunal via the report.

The tribunal secretary will arrange a tribunal hearing and notify all clubs. **If the player is found guilty under the following conditions:**

- **Guilty** (match suspension and /or suspended matches & **no fine attached**) - the League will implement a fine of \$250 to the offending players club.
- **Guilty** (match suspension and /or suspended matches & **fine attached by the tribunal**) - the League will implement the recommended fine of the tribunal if it exceeds \$250. If the fine is less than \$250 then the League will impose an additional fine to cover administration expenses.
- **Not Guilty** - No fine will be issued to the offending club.

All hearings and appeals will be conducted by the AFL Victoria handbook and proceedings.

Investigation Process

A club has a right to send in an official investigation request to the league to have an on-field matter that has not been referred to the tribunal investigated by an independent source. The following procedure will need to be followed by clubs if they wish to raise an investigation. It is important the clubs follow every step or the investigation will not be able to proceed. There are specific time frames and policies around investigations that must be adhered to.

Step 1 – The initial incident

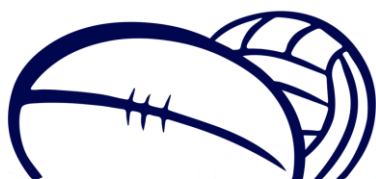
If clubs believe of an incident warranting disciplinary action has occurred, the first step will be for a club executive to gather all information relating to the incident. This includes any witnesses, footage (video/photographic) and to inform the player that the club will be pursuing this matter.

Please note: The league cannot investigate incidents without the club following proper procedure. In cases where parents or individuals are disgruntled and send in communication to the league reporting an incident and demanding action. The league can only pursue an investigation if the club sends through all official document and follow all time frames and procedures.

Step 2 – Fill out the Incident Report form and submit to the league operations co-ordinator.

The incident report form is critical for the league when appointing the investigations officer, the form must be submitted within five (5) days of the alleged incident. Failure to do so will mean the case will be unable to go ahead, unless for extraordinary circumstances.

The report form will require player name, jumper number, match it occurred in, witness details, club contact details, offending player information (if known) and a full report on the incident and any potential injury that occurred.



A deposit of \$500 must accompany the Incident Report form to proceed. Failure to do so will mean the investigation will not go ahead.

Please note: In most cases the league will lose money on an investigation. The deposit is there to cover the cost of the investigator and tribunal. Even if the case goes to tribunal the offender may not be found guilty and the league will be required to pay these costs.

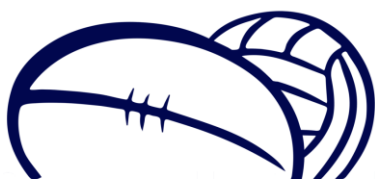
Please see extract from AFL Victoria 2021 Handbook

The League, League Executive members, Club, Player, League or a AFL Victoria Country appointed official, who alleges that a player or an official of a club, umpire, Official of an umpires' Association, AFL Victoria Country Official, League official, Club, player advocate, or League appointed Official has been guilty of conduct which is unbecoming to a player, umpire, such Official, or club, or which has or is likely to bring the game of football into disrepute, may lodge with the League a Notice in writing setting out particulars of the allegation. Unless the notice is lodged by the League a deposit of \$500 shall accompany the notice which shall be forfeited in whole or part in the event that the Investigation Officer or Independent Tribunal considers it frivolous. A Notice under this paragraph must be lodged with the League within five days after the date of the act or omission to which it relates.

Step 3- Hiring the Investigator

After receiving both the form and deposit the league will hire a qualified independent investigator. The investigator will have a set time frame from when the report is sent to them to investigate the incident. They will follow a similar procedure as below.

1. The Investigation Officer is instructed by the League Secretary to investigate the matter. The League Secretary supplies all relevant details regarding the alleged incident.
2. The Investigation Officer views video of alleged incident (if available). Video and photographic evidence must be shown to the investigator. Failing to do so will mean the evidence cannot be used at the tribunal.
3. The Investigation Officer interviews all witnesses (players, umpires, Officials, spectators) pertaining to the matter taking a written copy of the interview. It is recommended that the interview be conducted in Question-and-Answer format. For example: Investigation Officer: Are you player (name) the wearer of number of Club) who played in game (Club) vs (Club) on (date) at (Venue) (can be modified for non-player witnesses). Player/Official/Other: Responds. Investigation Officer: It has been alleged that (description of alleged incident). What did you see of the alleged incident? Player/Official/Other: Responds. Investigation Officer: Asks further questions relevant to the alleged incident in order to obtain as much detail as possible. At conclusion of interview Investigation Officer reads a copy of the interview to the witness who agrees to content of interview and signs copy of interview.
4. The Investigation Officer submits all correspondence relating to the matter to the League Secretary with a recommendation as to whether the matter should be dealt with by the League Independent Tribunal. In the conduct of the investigation and in making the recommendation the



Investigation Officer should have an open mind with any doubt regarding the events of the incident being considered in favour of the investigated player or Official.

Step 4- The investigation reports.

After the investigation period the investigator will submit a report to the league for review.

This report will be viewed by the league and actioned. If the alleged offending player/official is not sent to tribunal then the deposit placed by the club will be forfeited as the case will have been found frivolous.

The investigator can recommend that the League offer a set penalty if an offence falls under one of the charges in the AFL Victoria notice of report sheet. The other options are recommending that the case be heard by an independent tribunal or recommending that the player has no case to answer. The League can review the findings and report and follow the recommendation or make an independent decision.

Step 5- Independent tribunal

If the alleged offending player/official is charged with Rule 5.0 unbecoming conduct (for full information see the AFL Victoria Handbook), they will be sent an official letter via the club informing them of the charge. An independent tribunal will be assembled, and they will make arrangements with the alleged offending player/official.

Step 6- Outcome

The outcome of the independent tribunal will be sent to the league. If the player is found guilty any suspension/fine will be imposed by the league. If the player is found not guilty there will be no further action from the league.

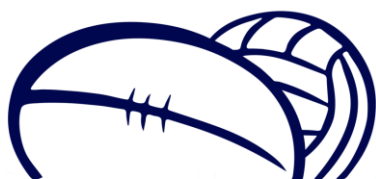
Player Points

The PPS and APP Caps approved for 2025 are: 2025 Player points allocation per club:

<i>Club</i>	<i>Allocated Player Points</i>	<i>Club</i>	<i>Allocated Player Points</i>
Traralgon	37	Morwell	44
Leongatha	38	Bairnsdale	44
Moe	39	Warragul	45
Wonthaggi	40	Drouin	45
Sale	41	Maffra	46

Salary Cap

Please be advised that the Total Team Points allocation for Clubs in the Gippsland League for the 2025 season have been determined in accordance with the AFL Victoria Player Points System Policy. In line with advice previously provided the Total Team Points cap range for the League is 37-46 for the 2025 season and the Allowable Player Payment Cap is **\$125,000**.



Match Review Panel (MRP)

The MRP will assess all referrals lodged in respect of potential Reportable Offences.

A referral may be lodged by the officiating Umpires, the Gippsland League Umpire Officer, the Board of Management, the General Manager, the Operations Manager, the President or Secretary of a club competing in the relevant match, or the MRP itself during its video review of matches.

All referrals must be lodged by the official Gippsland League MRP Incident Referral form.

The MRP may only review footage produced by Gippsland League TV and League approved camera operators (if your club is filming matches each week, please contact the League Operations Manager with information to have this footage approved for potential future MRP usage).

The MRP will review an incident (from official Gippsland League footage or approved footage) and determine whether that matter should be referred to the Gippsland League Independent Tribunal, if in the opinion of the Panel there is a breach of the (AFL) Laws of Australian Football. The AFL laws referred typically relate to the AFL's Reportable Offences (as per the traditional AFL Victoria report sheet/Appendix 1 of the National Community Handbook).

The MRP may offer a Set Penalty & Early Guilty Plea referred in the National Community Handbook reportable offences via a Notice of Charge. The Notice must be in writing and set out particulars of the matter via an official Gippsland League MRP Incident Referral form.

The MRP recommendations cannot be appealed. The Appeal process is contained within the rules of the Independent Tribunal.

Submitting an incident

The MRP Referral Form must be submitted to the Operations Manager by no later than 12pm on the first business day after the incident accompanied by a \$250 bond (evidence of the payment to be attached in the email).

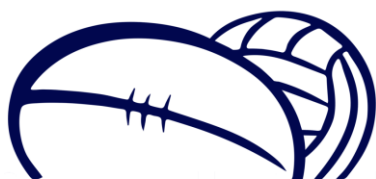
- I. The footage will be sourced by the League and be sent for review to the MRP by no later than 5:00pm on the day that the MRP request form is received. Unless the official footage is not available at that point in time.
- II. The MRP will review the footage and forward their recommendations to the General Manager within 24 hours of receiving their video footage.
- III. The MRP may list any of the following recommendations.

Recommendations:

There is insufficient video evidence to prosecute a Notice of Charge,

The incident should potentially go to the Independent Tribunal, with an opportunity for the player to apply for a Set Penalty or Early Guilty Plea,

The incident is seen as more serious and should go to the Independent Tribunal for resolution, without the player being offered the opportunity to take a set penalty,



The video is inconclusive or more complex and the incident needs to be referred to the League investigation officer.

Notice of Charge: On receiving the MRP recommendations 2 or 3 the General Manager must contact the club of the offending player and issue a Notice of Charge as per 22.2 b III of the National Community Handbook.

Outcome & Penalties – 39.2

- If a player is charged by the MRP, the charged player may challenge the imposed Set Penalty at tribunal. This request must be made via email by 5pm of the following business day from when the notice of report was distributed and be sent to the General Manager accompanied by a \$250 bond (evidence of the payment to be attached in the email) as per the League bylaws to have the case heard at the tribunal.
- As per Appendix 1, 3d I of the National Community Handbook. Where a player or official has received a previous reprimand for an incident, that player will not be eligible to receive an Early Guilty Plea including another reprimand for an offence under the same classification in Appendix 1, 2a – Table 1 of the National Community Handbook.
 - A club's player or official who is reported and subsequently found guilty at the tribunal will be charged a fee of \$250.
 - If the player accepts the Set Penalty/Early Guilty Plea or is found not guilty, no fee is payable.
 - If a request by a club to review an incident is deemed frivolous by the MRP, the requesting club will be fined \$250.

INFORMATION: All policy and information is in the the National Community Handbook under Appendix 1.

Match Filming & Stats

Filming locations will marked for the operators to ensure correct filming. Signage provided to remind nearby patrons filming is occurring. Clubs are to ensure that public noise around the filming is limited as audio is picked up by the camera on non-radio broadcast matches

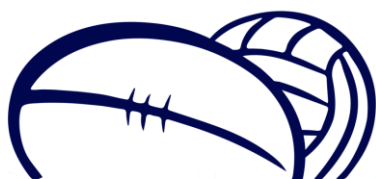
FILMING

- All senior football matches filmed per week
- All senior football matches live streamed each week via Youtube

Access to footage

Clubs can access the vision via the following channels after the match

- Raw vision – take a hi-speed USB stick to the camera operator and download direct
- YouTube vision – via www.youtube.com.au/gippslandleague
- Gippsland League TV – download the full match via GippslandLeague.TV on the days proceeding the match



STATISTICS & VIDEO ANALYSIS

- All senior football matches will receive statistics reporting

Access to statistics

Clubs can access statistics via the following channels after the match (Tuesday delivery)

- Online reports– view via the Gippsland League portal and link supplied. All matches for the season stored here.
- Email – Coaches and football ops can be added to the mailing list to receive the reports direct from iSports

Video Analysis file – iSports will provide a coded file that can be used via their video analysis software for coaches. Contacts will be sent this direct once League receives

Broadcast Requirements

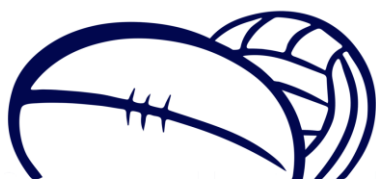
The broadcast of Gippsland League matches including radio and video production is undertaken by the official business partners of the Gippsland League. This media coverage is vital for the promotion of the product and member clubs. This document will assist in process and operations of the broadcasts for the season.

Radio Broadcast

- Ace Radio/TRFM are the official broadcast partner for the Gippsland League Senior Football competition.
- TRFM will release a schedule for broadcast matches and once confirmed this will be distributed to the affiliated clubs.
- During broadcast matches TRFM will require access to club media areas or an elevated calling area that is restricted for public access.
- Additional requests may be submitted by the broadcaster. Gippsland League appreciates club assistance in delivering additional requests to help further promote the broadcast, clubs and League.

Video Broadcast

- Gippsland League TV's approved filming company is Red Onion.
- Red Onion employed operators will film and stream Gippsland League TV matches weekly
- Gippsland League will release a schedule for video broadcast matches and once confirmed this will be distributed to the affiliated clubs.
- During video broadcast matches Red Onion will require access to the approved elevated filming area that is restricted for public access during the broadcast.
- Gippsland League will mark these areas at the venue for usage with signage
- Clubs are to ensure that public noise around the filming is limited as audio is picked up by the camera on non-radio broadcast matches
- Additional requests may be submitted by the broadcaster. Gippsland League appreciates clubs assistance in delivering additional requests to help further promote both the broadcast, clubs and League.



Additional Broadcasts:

Any request to broadcast Gippsland League matches by providers not listed in this document require written approval from the Gippsland League. Please contact the Operations Manager for any clarification.

Official Query

Purpose: To provide a structure around official queries that can be processed to the Board of Management and League

Note: Any query needs to have two club people listed to process. Complaints must be sent in on a different form which is listed on GippslandLeague.com.au

Process: Submit any official requests via this online form including:

- Bylaws – request for review, change or new implementation
- Meeting Agenda items
- Match Protests
- League Policy Review

Time Limitations

Outside of match protests all queries will be dealt with at the next Board meeting (meetings scheduled on last Wednesday of each month)

Form is available online <https://forms.office.com/r/ewCMhKFEg1>

Child Safety

The Gippsland League is committed to promoting and protecting the safety and wellbeing of all children and young people who participate in AFL Football & Netball at any level through activities, programs, services and/or use of facilities by fostering a culture where children and young people feel safe and welcome.

The following requirements will assist in complying with State legislation and our commitment to safeguarding. Each affiliated club will annually be required to:

Appoint a Child Safety Officer (CSO)

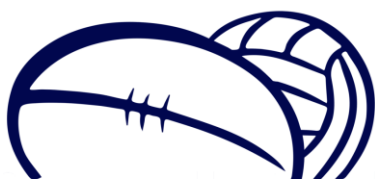
This role reports to the club committee and will be the key contact for the Gippsland League and the affiliated club regarding child safety issues and compliance.

Complete the Child Safety risk assessment form and submit to Gippsland League

The CSO for each affiliated club will be required to complete the Gippsland League risk assessment template and submit to the Gippsland League before March 1st.

Complete the Working with Children's Check register forms and submit to Gippsland League

The CSO for each affiliated club will be required to maintain a register of all relevant club roles that contains the person's name, club role and working with children check card number



Additional Requirements:

All requirements for clubs and supporting documents are listed at <https://play.afl/safeguarding>. Gippsland League operate under the AFL Victoria policies and AFL National Community Handbook policies and procedures in relation to safeguarding.

Submissions:

All required information is to be submitted to the Gippsland League via operations@gippslandleague.com.au & gm@gippslandleague.com.au by no later than March 1st annually.

Clubs are required to implement the necessities before this date as per legislative requirements and collate the information accordingly.

Club Packs

Club packs will be distributed to each club at the beginning of the season. The 2025 club packs include:

- Goal umpire cards – approx. 80
- Timekeeper cards - approx. 80
- Football Umpire Match Report pad x 1
- Netball Umpire Match Report pad x 1
- Vote sheet envelopes x 100 – 60 Netball & 40 Football
- Stickers for vote sheet envelopes
- A3 envelopes GL Gold x 10 - to submit matchday paperwork
- GL Passes -laminated sheets for gates x 2
- Stickers for vote sheet envelopes
- GLTV Sticker – To be located where match filming camera should be (stick on ground)
- Red & Yellow Cards (Football)
- Fixture Cards (For Bar in social rooms)
- Season Pass x 15 (Pres, VP, Sec, Tres executives etc) – clubs must manage these quantities
- Under 18 pass x 32 (22 x Under 18s & 10 x Under 17) – clubs must manage these quantities
- Volunteer Pass x 10 (For netball umpires & trainers only) – clubs must manage these quantities
- Trainers vest X2
- Team Manager Vest X2
- Official Vest X2
- Volunteer Goal Umpire Vest X2
- Runners Shirt X2

Operations Documents

All operational documents are available for download below. Alternatively, you can head to www.gippslandleague.com.au



Additional Resources

Play HQ

[Click Here](#) to use the PlayHQ user Guide provided by the AFL including setup checklists, user guides, information for coaches, community football documents portal and additional information.



AFL Gippsland

AFL Gippsland operates to support community football across the state. For more information on AFL Gippsland including their community, diversity and participation resources visit aflgippsland.com.au



Toyota AFL Club Help

Toyota AFL Club Help is a resource provided to help volunteers in community football to help manage and grow your club, as well as support your invaluable people. For more information regarding PlayHQ, Recruitment, Club Management, Polices, Club Growth and Women & Girls head to play.afl/clubhelp



AFL Victoria

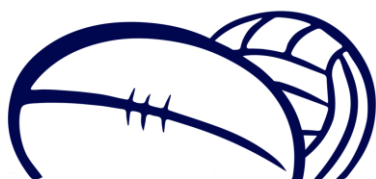
Numerous different Policies apply to football across Victoria and Australia, in relation to a number of different topics.

Please [click here](#) to access further information on any of these Policies and Forms.



Officials Uniform

TGI Sport is the official uniform provider of the Gippsland League, supplying high-quality apparel for players, officials, and volunteers. To order additional officials' uniforms, click on the **Puma** logo.





Loy Yang B Power Station

Powering  alintaenergy



OPTUS



PUMA



TR FM