

# Child Safeguarding Officer (CSO)

## Position Description:



<b>ROLE</b>	Club Child Safeguarding Officer (CSO)
<b>REPORTS TO</b>	Club Committee
<b>ABOUT THE ROLE</b>	<p>The CSO role is a volunteer role appointed by the Clubs' Committee.</p> <p>The role will serve as the first point of contact for club community members and others who have concerns about a child or young person within the club and provide advice and support to assist that person with making a report.</p> <p>The CSO will champion the safeguarding message and work with the Committee to practically implement the policies and procedures.</p>
<b>ROLE RESPONSIBILITIES</b>	<ul style="list-style-type: none"> <li>• Maintain a register of working with children checks required for club roles</li> <li>• Communicate and promote awareness and understanding of Safeguarding Policy and Procedures.</li> <li>• Help adults at the Club understand their obligations to protect children and young people and promote their rights.</li> <li>• Be the first point of contact for all safeguarding matters.</li> <li>• Receive and escalate complaints, concerns and incidents to the club, Committee, or the AFL State Entity/AFL for appropriate action.</li> <li>• Provide regular updates at committee meetings.</li> <li>• Work with the Committee to assess risks to children and young people within the club and develop strategies and action plans to minimise the risks.</li> <li>• Ensure the clubs undertakes correct screening of people in accordance with the current safeguarding laws and legislation and that appropriate records are maintained.</li> <li>• Any other duties required to promote the safety of children and young people.</li> </ul>
<b>ROLE REQUIREMENTS</b>	<ul style="list-style-type: none"> <li>• Must have a valid Working with Children Check (or equivalent).</li> <li>• Undertake training on safeguarding and/or child safety issues, as directed by the Club, AFL State Entity or AFL.</li> <li>• Experience and / or qualifications in community services, social work, psychology, justice, welfare, education or policing is desirable.</li> </ul>
<b>TRAINING RESOURCES</b>	<p>Free training and resources to support this role are available and provided by the AFL and other organisations, including:</p> <ul style="list-style-type: none"> <li>• AFL Safeguarding <a href="#">Webinars</a> and Safeguarding Education Program.</li> <li>• Play by the Rules Child Protection and Safeguarding <a href="#">course</a>.</li> </ul>